



## MEMORANDUM

**TO:** CRRA Policies & Procurement Committee

**FROM:** Moira Benacquista, Secretary to the Board/Paralegal

**DATE:** Dec. 2, 2010

**RE:** Notice of Meeting

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There will be a meeting of the **Policies & Procurement Committee** of the Connecticut Resources Recovery Authority's Board of Directors on Thursday Dec. 2, 2010, at 9:30 a.m. in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the Nov. 4, 2010, Committee Meeting (Attachment 1).
4. Review and Recommend for Board Approval Resolution Regarding Contribution to Product Stewardship Institute to Support Mattress Producer Responsibility Initiative (Attachment 2).
5. Review and Recommend for Board Approval Resolution Regarding Expenditures from the Facility Modification Reserve (This item will follow via e-mail shortly).
6. Notice - Regarding Exercise of First Option Year for Contract between Eco-International and CRRA (Attachment 3).
7. Executive Session to discuss pending litigation, trade secrets, personnel matters, pending RFP's and feasibility estimates and evaluations.
8. Informational
  - a. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (Attachment 4).
  - b. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (Attachment 5).
  - c. Report on Legal Requests for Services (Attachment 6).
9. Such other items that may properly come before the Committee.